

CITY OF TIOGA
City Commission Meeting Minutes
03/16/2026
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on March 16, 2026, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Jaden Iverson, Robert Fuson, Liz Pendlay (remote), Wendy Lenzen

ABSENT: Steven Dye

Guest: Patrick Carabello, Layne Ferguson, Brock Sundhagen, Kelci Hanson, Joy Sparks, Judy Odegaard, Josh Reiner- Moore Engineering

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for March 2, 2026, Commission Meeting were presented.

Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Fuson, Rieniets

Commissioners Reports:

Street: Commissioner Ralston advised that the tree committee is working on the grant for submission. His department is preparing for spring items.

Finance: Commissioner Iverson advised that he and finance dept employees will be attending the ND League of Cities training next week.

Police: Commissioner Fuson advised that the PD has been busy, but running smoothly averaging about 10 calls/day.

President: Rieniets advised that he is still working with city auditor on a healthy version of our salary policy that focuses on performance and is also looking at opportunities to create depth within the city regarding tech service.

Water: Commissioner Dye shared that work would begin on the Lagoon on the 18th of March and he expects repairs to be completed fairly quickly. Commissioner Ralston thanked city employee, Jason Steele, for making phone calls and keeping the ball rolling on the lagoon project.

Modifications/Approval of Agenda: Ralston made a motion to approve the Consent agenda as presented with no modifications. Second by Iverson. Discussion held. Ralston amended motion to approve Agenda as posted. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Fuson, Rieniets

Old Business:

1. **Legal Report:** Liz advised that she is prepared to read an ordinance, the first reading tonight as agenda reflects and has been working on depositions regarding Benson Street. Liz will also schedule a meeting with the Title Company regarding Annabelle Homes and has reviewed the contract regarding the baseball field and approves as presented.
2. **Engineer Report:** Josh Reiner discussed the bidding documents for the baseball field project, and shared that some of the potential contractors that have reviewed the project and express interest have also shared some concern regarding the project completion date. Reiner asked the commission if

they would consider extending that substantial completion date from June 15, 2026, to July 1, 2026.

Motion by Iverson to extend substantial completion date on the ballfield to July 1, 2026. Second by Dye. Discussion held. **Roll Call: Naves; Ralston, Iverson, Fuson, Dye, Rieniets**

New Business:

3. **Capital Replacement - Toolcat:** Jason Steele discussed the issues that the maintenance staff has had with the current tool cat that continues to blow hydraulic hoses and is no longer under warranty. He asked that the commission approve the quote to trade in the tool cat for a new machine that is the same make and model. The replacement cost with the trade in, would be \$20,276.08 **Motion by Ralston to accept the quote from Bobcat in the amount of \$20,276.08. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Fuson, Dye, Rieniets.**
4. **Frontier Precision - Quote:** Jason Steele discussed the purchase of a handheld unit that goes hand in hand with the GIS system that is currently used and allows maintenance employees to detect and log curb stops, grid points, property stakes, grades etc. The quote includes training and warranty for the device. **Motion by Ralston to approve the quote from Frontier Precision in the amount of \$5901.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Fuson, Dye, Rieniets.**
5. **WC 1% Application – Community Center:** Joy Sparks requested approval to apply to the Williams County 1% to host a brass ensemble event that will also give lessons to students. Sparks requested approval to host the event either way – out of the CC budget if the grant from Williams County was not approved. **Motion by Ralston to approve the quote from Alliance Brass in the amount of \$5900.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Fuson, Dye, Rieniets. Motion Carries.**
6. **Ordinance 2026-01 – Floodplain Mgmt:** Attorney Liz Pendlay read Ordinance 2026-01. **Motion by Ralston to approve the first reading of Ordinance 2026-01. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Fuson, Dye, Rieniets.**

Consent Agenda:

7. Bills (2)
 8. Payroll 5,6
 9. January, February Financials
 10. Planning & Zoning – Conditional Use Permit, Tradewinds RV
 11. Planning & Zoning – Conditional Use Permit, Gunn Enterprises
 12. Planning & Zoning – Conditional Use Permit, R&R RV Park
 13. Planning & Zoning – Final Plat, Tioga American Legion
 14. Planning & Zoning – Building Permit, Tioga Fire Department
 15. Tioga Fund Application – Storefront Improvement Grant, Pirate’s Gym
 16. Tioga Fund Application – Tioga Airport Authority
 17. Tioga Fund Application – Northwest Sportsman Assoc.
 18. Tioga Fund Application – Tioga Historical Society
- Motion to approve the consent agenda by Iverson. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Fuson, Dye, Rieniets.**

Public Comment:

With no further business the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston second by Iverson at 8:23 p.m.

The next meeting of the City of Tioga is scheduled for Monday, April 6, 2026, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor