

CITY OF TIOGA
City Commission Meeting Minutes
April 21, 2025
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on April 21, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Jaden Iverson, Steven Dye, Elizabeth Pendlay, and Wendy Lenzen

ABSENT:

Guest: Patrick Carabello (Brosz), Heather Mayer (Williston Herald), Burton Youngs, Dan Larson, David Sting, Haley Felber, Gloria Larsgaard, Chuck Stewart, Fran Stewart, Judy Odegaard, Tyler Judkins, Michael Luallen.

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for April 7, 2025, Special Commission Meeting Minutes for April 7, 2025, and Special Commission Meeting Minutes for April 15, 2025 were presented to the commission for their review and consideration. **Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Commissioners Reports:

- **Street:** Ralston advised that the tree committee has submitted their grant application and expect a couple of months before a decision is made.

Modifications/Approval of Agenda: Discussion to remove agenda item 5, backflow preventer licensed inspector, due to irrelevance and item 6, Tioga Airport Authority Board Appointment, to allow time to meet the publication requirement. Further discussion to replace New Business agenda item 5 with Chief Nelson – Community Center Building, replace item 6 with Scoreboard – softball field, and add agenda item 16, Williston Herald. Consent agenda item 16 would now be item 17. **Iverson made a motion to accept modifications as proposed, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye**

Old Business:

1. **Legal Report:** Attorney Pendlay noted that depositions are scheduled for the week of May 21 and trial is tentatively scheduled for Sept 2025 regarding street litigation. Communication also shared regarding substantial deletion of various files relating to city business, investigation and discovery is ongoing and updates will be communicated as allowed and available.
2. **Engineer Report:** None
3. **Community Center Expansion Update:** FCI shared project is approximately 73% complete. Burton Young with EAPC requested approval of pay request for \$759,108.98 **Motion to approve by Ralston, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**
Discussion regarding overhead door in TCC and replacing. Young presented PCU28A to replace the door and hardware at a cost \$2,538.00, or PCU 28B includes replacing the door and hardware, installing a new frame that allows locking from both sides of the door, painting, and removing the exit lights at cost of \$4496.00. Discussion. **Motion by Iverson to approve PCU 28B \$4496.00. Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.**
Request for approval of PCU 29 to adjust flush valves in TCC expansion from automatic to manual which would result in a credit of \$12923.00. Discussion. **Motion to approve PCU29 by Ralston, Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Request approval of PCU30 to pour a cement slab for parking at the ice skating rink. **Ralston made a motion to reject PCU 30, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**

4. **Tioga Community Center – Landscape:** Discussion on landscape around ice rink and warming house and along Hwy 40. **Motion by Ralston to approve option one as presented in the amount of \$3931.00. Second by Iverson. Roll Calls: Ayes; Ralston, Iverson, Dye**

New Business:

5. **Chief Nelson:** Discussed PD interest in moving the shed from TCC to the dam to be used to store equipment for water rescue. The estimated cost to move would be \$1000.00. **Motion by Iverson to relocate the shed from the community center to the dam for storage, second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye**
6. **Scoreboard – Softball field:** Rieniets proposed the possibility of putting up the scoreboard that is in storage on the existing field. Discussion held. **Motion by Iverson to explore options about moving the scoreboard either temporary or permanent at a cost not to exceed \$20,000.00. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.**
7. **Summer Landfill Hours:** Beginning May 3rd: Tuesdays 9AM-6PM; Thursday's 10AM-7PM; Saturdays -AM-12PM
8. **Equipment Purchase: Striping Machine** -Discussion held. **Motion by Ralston to purchase a Truline Striping machine in the amount of \$4,945.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.**
9. **Street Striping quote – Brosz Engineering:** Patrick Carabello presented a quote for street striping Signal Street and 2nd St NE and 2nd St SE. Discussion. **Motion by Ralston to approve change order for \$13,486.46. Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.**
10. **Tioga Fund Application – Tioga Golf & Country Club:** Request for grant to purchase 18 2020 Yamaha Golf Carts for \$85,455.00. **Motion by Ralston, Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**
11. **Tioga Fund Application – Tioga Medical Center:** Request for grant of \$500.00 for the Bike Rodeo for youth. **Motion to approve by Ralston, Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.**
12. **Visitor Promotion Fund Application – Tioga Golf & Country Club:** Request grant to repair hole #2 and hydroseed. **Motion to approve the grant for \$11,550.00 by Iverson, Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye**
13. **Planning & Zoning – Preliminary & Final Plat Application:** Request from Chris Gaurmer to split existing lot into two lots. **Motion to approve as requested by Iverson, Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.**
14. **Planning & Zoning – Variance & Building Permit:** Discussion. **Motion to approve Variance and Building Permit for Kyle Ralston by Iverson, Second by Dye. Roll Call: Ayes; Iverson, Dye. Ralston Abstained.**
15. **Planning & Zoning – Building Permit:** Discussion regarding building permit request for Rodney Brumlow. **Motion to approve building permit for Brumlow by Iverson, Second by Ralson. Roll Call: Ayes; Iverson, Ralston, Dye**
16. **Williston Herald:** Heather Mayer presented on behalf of the Williston Herald expressing interest in the opportunity to continue to serve as Tioga's newspaper of record. Discussion held.

Consent Approval:

17. **04.22.2025 Payroll:** Discussion **Motion to approve consent agenda by Iverson, Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.**

With no further business the meeting of the Tioga City Commission was adjourned by a unanimous vote moved by Ralston second by Iverson at 8:21p.m.

The next meeting of the City of Tioga is scheduled for Monday May 5, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor