

CITY OF TIOGA
City Commission Meeting Minutes
06/16/2025
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on June 16, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Kyle Ralston, Jaden Iverson, Liz Pendley (Remote), and Wendy Lenzen

ABSENT: Steven Dye

Guest: Dan Larson, David Sting, Judy Odegaard, Fran Stewart, Burton Young, Patrick Carabello, Barry Ramberg, Roxy Uhlich, Henry Rieniets, Josh Nelson

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for June 2, 2025, and Special Commission Meeting Minutes for June 5, 2025. **Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson,**

Commissioners Reports:

- **Street:** Ralston advised that the chip sealing project as completed on June 8th. There is striping to be completed without a definite date. Ralston asked that pet owners clean up after their dogs at the Tioga Dog Park before they leave the park as it creates issues when mowing in that area.
- **Police:** Ralston shared that Josh Nelson celebrated his 10-year anniversary with the Tioga Police Department.
- **Finance** – None.
- **Water** – None
- **President** – Rieniets acknowledged that he was still working on the right of way access on South Dakota street and 5th street and he will work with Liz to put together a purchase agreement.

Modifications/Approval of Agenda: Rieniets requested the following modifications to the agenda. 1) Add Moore Engineering update and PD Advertisement under Old Business as item 3 and 4, Probationary Period, Firework Dates, Property Damage, and Rezoning as New Business items 10-13 as well as moving items 9-14 under new business to the consent agenda. Discussion **Iverson made a motion to approve the agenda with the additional modifications. Second by Ralston. Roll Call: Ayes; Ralston, Iverson**

Old Business: Josh Moore with Moore Engineering

1. **Legal Report:** None
2. **Community Center Expansion Update:** David Sting (FCI) presented an update on the construction advising that the project is 92% complete and Proposed occupation date is August 7th. Burton Young presented the commission with Pay App #11 for the Tioga Community Center Expansion project. **Ralston made a motion to approve Pay App 11 in the amount of \$1,229,719.01. Second by Iverson. Roll Call: Ayes: Ralston, Iverson**
3. **Engineering Report:** Josh Moore with Moore Engineering advised that the walk thru for the 3rd street NW and N Hanson Street reconstruction project is scheduled for Tuesday, June 24th @ 10:00AM. Additionally, there is still reseeding that needs to be done regarding this project. Commission President Rieniets advised that the Commission would handle getting that completed. Also advised that waiting on approval from FEMA to send out the updates to homeowners regarding the CLOMR and construction of the Softball field.
4. **Tioga PD Position Advertisement:** Chief of Police, Josh Nelson requested approval to extend advertisement for a full-time Police Officer. Rieniets clarified that this was not a request for an

additional hire, just to modify the advertisement for the current open position. **Motion by Ralston to approve extending the advertisement for a new law enforcement officer until the position is filled. Second by Iverson. Roll Call: Ayes; Ralston, Iverson**

New Business:

5. **Gravel Road Repair:** Ralston advised that there are a few gravel roads in Tioga that need repair, one being 67th Street and the other South Front Street. Commissioner Ralston and Iverson received quotes from Ruach Resources and Sundhagen Sand & Gravel to repair these roads as well as quote from Barry Ramberg to blade the roads once new gravel is hauled in. Barry Ramberg requested that gravel is hauled using belly dumps and that it is spread. Discussion. **Iverson made a motion to approve Sundhagen Sand & Gravel quote for \$37,560.00. Second by Ralston. Roll Call: Ayes; Ralston, Iverson.**
Iverson made a motion to approve Barry Ramberg to blade 67th street and South Front Street at a price not to exceed \$15,000.00. Second by Ralston. Roll Call: Ayes; Ralston, Iverson
6. **67th Street Dust Control Quote:** Commission Ralston presented a quote from Braun Trucking for Dust control on 67th street to be completed after the gravel repairs. Discussion. **Motion by Ralston to approve the dust control quote in the amount of \$19,300.00. Second by Iverson. Roll Call: Ayes; Ralston, Iverson**
7. **Linda Street Hydrant:** Ralston presented a request to approve moving a hydrant located at 222 Linda Street North to allow the homeowner to build a garage. Expense would be responsibility of property owner, and city engineers have not identified any issues regarding fire safety. Discussion. **Motion by Iverson to approve the relocation of North Linda Street Hydrant not to exceed 40 feet south of the current location. Second by Ralston. Roll Call: Ayes; Ralston, Iverson.**
8. **CD Proposal –** Iverson requested approval to transfer funds from the general checking account to a CD with The Bank of Tioga at an interest rate of 3.26% for 6 months. Discussion. **Motion by Iverson to approve opening a CD with the Bank of Tioga in the amount of five million dollars at an interest rate of 3.26% for a term of 6 months from the general checking account. Second by Ralston. Roll Call: Ayes; Ralston, Iverson.**
9. **Construction Fund Transfer to FSBT:** Rieniets requested a transfer of three million dollars from The Bank of Tioga to First State Bank and Trust Construction account Discussion. **Motion by Iverson to transfer three million dollars from the General account at The Bank of Tioga to the construction account at First State Bank and Trust. Second by Ralston. Roll Call: Ayes; Ralston, Iverson.**
10. **Probation Period:** Iverson submitted a 90-day review document requesting approval of a salary increase for part time employee due to the completion of a 90-day probationary period. Discussion. **Motion by Iverson to approve the salary increase with an effective date of June 16, 2025. Second by Iverson. Roll Call: Ayes; Ralston, Iverson.**
11. **Fireworks Dates:** Rieniets discussed the firework dates and times for the 2025 Fourth of July Holiday. Discussion. **Ralston made a motion to approve the fireworks rule for 2025 allowing for the following dates and times of July 3-5th 12pm-1AM and July 6th, 1PM-8PM. Second by Iverson. Roll Call: Ayes; Ralston, Iverson.**
12. **Property Damage:** Rieniets shared that a resident received damage to a vehicle and Camper as due to the chip sealing project. Discussion. **Iverson made a motion to approve an outside company to detail the subject's property in an amount not to exceed \$5,000.00. Second by Ralston. Roll Call: Ayes; Ralton, Iverson**
13. **Re-zoning:** Dan Larson discussed a duplex located at 214/216 first street that was re-zoned in 2011 to R2A, appropriate for a duplex. The current structure square footage exceeds the square

footage for the size of the lot allowed per city ordinance. The duplex is under contract to be sold, and the purchaser is requesting documentation that would allow him to rebuild with same square footage. Attorney Liz Pendlay advised that a variance would need to be requested. Discussion. **No Action Taken**

- 14. Special Event Liquor License:** Application received by The Model Tavern for a special event liquor license. Discussion. **Ralston made a motion to approve the special event liquor license with option two. Second by Iverson. Roll Call: Ayes; Ralston, Iverson.**

Consent Approval:

- 15. Gaming Site Authorizations**
- 16. Liquor License Renewal Applications**
- 17. Planning and Zoning Application – Wade Bail LLC**
- 18. Planning and Zoning Application – NVN ND LLC**
- 19. Planning and Zoning Application – NVN ND LLC**
- 20. Planning and Zoning Application – Great Meadow Investment**
- 21. Pledge Holdings May 2025 – Bank of Tioga**
- 22. 06/20/2025 Payroll**
- 23. June Bills (2)**

Motion to approve consent agenda by Iverson. Second by Ralston. Roll Call: Ayes; Ralston, Iverson.

With no further business the meeting of the Tioga City Commission was adjourned by a unanimous vote moved by Ralston second by Iverson at 8:00 p.m.

The next meeting of the City of Tioga is scheduled for Monday July 7, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor