

CITY OF TIOGA
City Commission Meeting Minutes
08/04/2025
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on August 4, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Jaden Iverson, Steven Dye, Kyle Ralston (Remote) Liz Pendley, and Wendy Lenzen

ABSENT:

Guest: Madison Ramberg, Trey Ramberg, Jack Weber, Wayne Knutson, Heath Pendlay, Toni Marmon, Bob Anderson, Randi Raan, June Brostuen, Josh Reiner (Moore Engineering), Josh Nelson, Jessica Steele, Fran Stewart, Judy Odegard, Jeffery Moe Jr, Kathy Neset, Chuck Stewart.

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for July 21, 2025, were presented. **Iverson made a motion to approve as presented with no errors or omissions, second by Dye. Roll Call: Ayes; Iverson, Dye**

Commissioners Reports:

- **Street:** None
- **Police:** None
- **Finance** – None
- **Water** – None
- **President** – None

Modifications/Approval of Agenda: No Modifications. **Iverson made a motion to approve the agenda with as presented. Second by Dye. Roll Call: Ayes; Iverson, Dye**

Old Business:

1. **Legal Report:** Attorney Pendlay advised that she has visited with Josh from Moore Engineering and is waiting for a formal agreement to review regarding the Pine Ridge Street project. Pendlay advised that she visited with Brett this week and is working with him to complete a draft purchase agreement for the purchase of property from Brian Colbert for purposes of a right of way. The KSI de-annexation request is awaiting confirmation from Auditor Lenzen as to next steps with Vogel Law to discuss.
2. **Engineering Report:** Josh Reiner, Moore Engineering, requested approval of the Emergency Action Plan regarding the Tioga Dam. **Iverson made a motion to approve the Emergency Action Plan provided by Moore Engineering second by Dye. Roll Call: Ayes; Iverson, Dye, Ralston.** Josh also requested final payment on the Tioga Recreational Trail project in the amount of \$102,996.19. Discussion held regarding the 45-day delay at \$1,000.00/day liquidated damages that were withheld previously. **Iverson made a motion to approve the pay request #4 to Bechtold Paving less the liquidated damages of \$45,000.00 for a final payment of \$57,996.19, Second by Dye. Roll Call: Ayes; Iverson, Dye, Ralston** Reiner shared that notices to homeowners have been sent regarding the softball field relocation. Approval for construction from FEMA is expected within a couple weeks.

New Business:

3. **Public Comment Policy:** Commission President, Brett Rieniets presented a Public Comment Policy to meet regulatory requirements. Rieniets shared that the City of Tioga is currently meeting most

of the requirement for this policy, however, it is necessary to have a written policy in place to meet state law requirements. **Ralston made a motion to adopt the Public Comment Policy. Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.**

4. **Tioga Airport:** Jeffery Moe Jr discussed the Tioga Airport Authority board meeting minutes from July 18, 2024, to September in relation to an open records request stating that the TAA did attempt to fulfill the open records request and sent documentation to Deputy Auditor, Ronica Pederson. Jeffery shared that the TAA violated the open meeting laws and will correct this in future. The Tioga Airport Authority would prefer that open records requests are sent directly to the Tioga Airport Authority Board. Discussion held regarding the issues of appearances of impropriety and assumptions of contracts by TAA board members. Jeffery Moe Jr acknowledged that board members are compensated for work they do at the airport at a rate of \$30.00/hour to do any maintenance work. Jeffery stated that his company, Basin Pipeline, does not have a contract with TAA, the compensation he has received has been to him personally. Attorney Pendlay shared the public concern that a long-time contractor was terminated from the airport and without any public offering, that work went to board members or board members' companies. Jeffery stated that board members have always done work at the airport and shared various types of work that he does at the airport. Jeffery also stated the airport has hired one part-time position and will hire a second position. Attorney Pendlay requested a record of invoice and payment from Tioga Airport Authority to Jeffery Moe Jr and/or Basin Pipeline from the time the work started to present. Commissioner Rieniets cautioned Mr. Moe that content he puts on social media is now public and cannot be erased. Discussion ended.
5. **Fire and Tornado Insurance Premium/Policy:** Request for approval of payment to Papineau Insurance in the amount of \$37,074.00. Iverson made a motion to renew the Tioga Fire and Tornado Premium. Second by Dye. Rieniets questioned the coverage in relation to park owned property and requested that Auditor Lenzen discuss with Papineau Insurance. Iverson rescinded his motion.

Consent Approval:

6. **August Bills**
7. **Payroll 08/07/2025**
8. **Pledge Holdings**
9. **Special Event Liquor License**

Motion to approve the consent agenda by Iverson. Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.

Public Comment: Chuck Stewart asked for a number on gross wages paid this pay period. \$68,629.11

With no further business the meeting of the Tioga City Commission was adjourned by a unanimous vote moved by Iverson second by Dye at 8:13 p.m.

The next meeting of the City of Tioga is scheduled for Monday August 4, 2025, at 7:00 p.m., to be held at the Tioga City Hall.

Brett Rieniets, President of the City Commission

ATTEST:

Wendy Lenzen, City Auditor