

CITY OF TIOGA
City Commission Meeting Minutes
09/02/2025
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on September 2, 2025, at the Tioga City Hall, by President of the City Commission Brett Rieniets.

PRESENT: Brett Rieniets, Jaden Iverson, Steven Dye, Kyle Ralston, (Remote) Liz Pendley, and Wendy Lenzen

ABSENT:

Guest: Bob Anderson, Chuck Stewart, Patrick Carabello, Josh Remer (Moore Engineering), Shawna Nelson, Darci Grosche, Scott Grosche, Joel Schaffett, Donna Prather, Josh Nelson, Judy Odegaard, Cody Hallin

Pledge of Allegiance:

Minutes: Exhibits of Commission Meeting Minutes for August 18, 2025, was presented. **Ralston made a motion to approve as presented with no errors or omissions, second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Commissioners Reports:

- **Street:** Commissioner Ralston advised that the Tree Committee is still looking for volunteers to help plant trees at the Tioga Dam Sept 11-14th.
- **President –** Commissioner Rieniets shared that interviews have begun for the community Center Coordinator. Rieniets also advised that the intention of the city will always be fiscal responsibility and supporting our staff.

Modifications/Approval of Agenda: No Modifications. **Ralston made a motion to approve the agenda as presented. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**

Old Business:

1. **Legal Report:** Attorney Liz Pendlay advised that depositions are still in process regarding Teraflex and we are still on track for trial.
2. **Engineer's Report:** Josh Reiner, Moore Engineering advised that they were expecting the signed Clomr any day. N Main Reconstruction preliminary correction period will expire on Sept 2, 2025. Reiner also advised that he would complete DWFRS and CWFRS questionnaires and submit should the city want to take advantage of their low interest loan programs regarding Drinking and Clean water in the future.
3. **Community Center Update:** Commissioner Rieniets shared the substantial completion certificate regarding expansion construction. **Iverson made a motion to approve the substantial completion certificate. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye**
4. **Gravel Road Repair – Invoice:** Rieniets advised that the final invoice from Sundhagen Sand & Gravel was \$4,297.19 above the original approved quote. Requested approval to pay the increase. **Ralston made a motion to approve the invoice in the amount of \$41,947.19. Second by Iverson. Roll Call: Ayes; Iverson, Ralston, Dye**
5. **Signal Road Patching – Invoice:** Rieniets advised that the final invoice from Knife River was \$3,425.26 above the original approved quote **Ralston made a motion to approve the invoice in the amount of \$46,413.26. Second by Dye. Roll Call: Ayes; Iverson, Ralston, Dye**

New Business:

6. **Tioga Airport Authority – Board Resignation:** Rieniets advised that the Tioga Airport Authority has received a resignation from board member Curtis Vande Sandt. **Ralston made a motion to accept the resignation of Tioga Airport Authority Board member, Curtis Vande Sandt. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.** Jeffery Moe shared that there was just over 3 years left on that board position term to be filled. **Ralston made a motion to advertise for an open board position for two weeks on the Tioga Airport Authority Board. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**
7. **Tioga PD – Resignation:** Rieniets advised that Chief of Police of has submitted an employment resignation, and his last day of employment would be September 5, 2025. Commissioner Rieniets thanked Chief Nelson for his work and commitment to the community. **Iverson made a motion to accept Nelson's resignation. Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.**
8. **Tioga PD – Request to extend offer:** Chief of Police, Josh Nelson requested approval to extend an offer of employment for a FT police officer to Kaare Hallesy. Mr. Hallesy has completed his Police academy training and would have some field training and certifications to complete. **Ralston made a motion to extend a conditional offer to hire to Kaare Hallesy. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye.** Rieniets advised that advertisement for a Chief of Police would be needed. **Ralston made a motion to advertise through September 20th, 2025, for a Chief of Police for the City of Tioga. Second by Iverson. Roll Call: Ayes; Ralston, Iverson, Dye**
9. **Community Center Expansion – Payment Transfer:** Rieniets advised that the debt service payment on the Oil & Gas production tax bond was debited from the FSBT in the amount of \$1,029,454.60. The City of Tioga is required to maintain an average balance of 3M in said bond account. Rieniets requested approval to transfer the debt service payment amount from The Bank of Tioga to First State Bank & Trust to maintain the required average balance. **Iverson made a motion to transfer \$1,029,454.60 from Bank of Tioga to First State Bank & Trust. Second by Ralston. Roll Call: Ayes; Ralston, Iverson, Dye.**

Consent Approval:

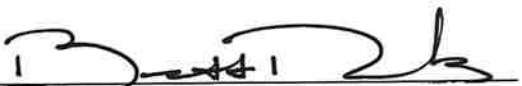
10. Bills Sept (1)
11. Payroll 09/05/2025
12. Planning & Zoning – Building Application, Holmen

Motion to approve the consent agenda by Ralston. Second by Dye. Roll Call: Ayes; Ralston, Iverson, Dye.

Public Comment:

With no further business the meeting of the Tioga City Commission was adjourned by a unanimous vote moved by Ralston second by Iverson at 7:43 p.m.

The next meeting of the City of Tioga is scheduled for Monday September 2, 2025, at 7:00 p.m., to be held at the Tioga City Hall.


Brett Rieniets, President of the City Commission

ATTEST:



Wendy Lenzen, City Auditor