

CITY OF TIOGA
City Commission Meeting Minutes
February 3, 2020

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on February 3, 2020, at the Tioga City Hall, by the president of the Tioga City Commission Drake McClelland.

PRESENT: Drake McClelland, Tim Christianson, Natalie Bugbee, Heather Weflen, Elizabeth Pendlay, Abby Salinas

ABSENT: Tim Sundhagen

Guest: Jacob Orledge, Jeff Moberg, Tyler Judkins, Dan Larson, Neil Rudnik, Kent Ritterman, Scott Bertsch, Austin Rollag, Matt Rahkola. Barry Ramberg, Joanne Ulven, Curt Haustveit, Curtis Gleave, Hamed Omar, Dennis Rehak, Shelly Gleave, Cody Normark, Wes Johnson, Chuck Stewart, DeAnne Haustveit

Christianson made a motion to approve the minutes of 01-21-2020 Commission Meeting, second by Bugbee. Roll Call: Ayes; Christianson, Bugbee, Weflen

Commissioners Reports:

Christianson: Gave floor to Jeff Moberg Water Superintendent. Moberg advised Commission Board that he has been contacted by Roc Resources and they would like to tie into our sewer system, two options are a smaller lift station or construction of sewer lines in that area that would tie into the sewer main on 67th. Commissioners advised Moberg to have Engineers do a cost estimate to evaluate what would be more effective now. Moberg also informed Commission Board that the City has not put in water meters at the fire suppression lines and when breaks occur it causes a water loss for the City that can't be accounted for. Commissioner Christianson will have further discussions with Moberg before presenting something to the Board regarding fire suppression line meters.

Bugbee: Advised Commission Board the City audit will start the following day.

Sundhagen: Absent

Weflen: None

McClelland: None

Modifications/Approval of Agenda:

Weflen made a motion to approve with no changes, second by Christianson. Call: Ayes; Christianson, Bugbee, Weflen

Old Business:

1. Legal – Pendlay - Advised Commission Board that she is currently reviewing the abstracts for the property the City of Tioga has agreed to purchase and will advise Salinas when it's complete. Pendlay is also revising ETA ordinance and has completed the revisions of the contract with Moore Engineering.
2. Moore Engineering – Kent Ritterman – Update given to Commission Board on progress for the Northeast reconstruction, design plans are at 30%, will schedule a meeting next week for preliminary project layout. Ritterman advised Commission Board that they meet with staff to review new GIS mapping program and will be working on a cost estimate with trade-in of old equipment for their review. Also advised Commission Board that he has spoken with NDDOT regarding 2019 TAP project and when would be the best time to take it out for bid, Ritterman advised Commission Board that he felt October of 2020 would be better in order to have appropriate time to complete plans. Weflen advised that after speaking with the Street Superintendent one of his concerns was the size of the cement sidewalk on the TAP project which would only be 5-foot-wide and the equipment owned by

City to clean sidewalks is 6 foot wide. Weflen asked if that change can be added to the changes already given to NDDOT TAP 2019 Grant, Salinas stated she would call and ask.

3. FCI – Austin Rollag – Update given to Commission Board on progress for the new Police station and the museum.

New Business

4. R&T Water Rates – McClelland handed exhibit of R&T approved new rates starting March 1, 2020 to Commission board for their review and consideration. Rates for Tioga will be raised .50 cents.

Christianson made a motion to advertise a public hearing to raise City of Tioga Water Rates. February 18, 2020 at 6pm, second by Bugbee. Call: Ayes; Christianson, Bugbee, Weflen

5. Tioga Dam – Matt Rahkola – Advised Commission Board that he would like permission to use the Tioga Dam for motor sports. City Attorney Pendlay advised the Commission Board having him sign a release of liability form in case of injury would be prudent (form at City Hall) and have him talk to the Chief of Police so they are aware. Discussions held.

6. City Bills for January 2020 – Salinas handed exhibit to Commission Board of City Bills for January 2020 for their review and consideration. Total bills \$150,775.92; Ackerman \$4,130.00; Amazon \$679.90; Ameripride \$562.38; Axon \$1,620.00; Banyon \$2,580.00; Boss \$542.25; Circle \$26,318.50; Coca-Cola \$56.25; Computech \$350.00; Dell \$96.20; Demco \$313.40; DEQ \$105.93; Dirty Diesel \$1,337.50; EAPC \$4,630.58; Electro Watchman \$359.40; Esterholm \$1,200.00; Ferguson \$3,500.00; Fiesel Law \$733.33; First District Health \$75.00; Info Tech \$159.50; K Squared \$598.33; Lexis Nexis \$130.86; Menards \$47.62; Midwest Motor \$75.00; MDU \$10,544.41; MWEC \$1,313.69; NDACO \$108.00; ND Clerks \$100.00; ND DEQ \$330.00; ND One Call \$20.40; ND State radio \$600.00; Newman Traffic Signs \$119.49; Normont EQ \$690.58; NCC \$1,442.57; Nova Fire Protection \$185.00; Papineau Ins \$531.00; Pendlay Law \$4,980.19; Pinnacle \$3,531.50; Praetorian digital \$616.00; Praxair \$26.85; Williams Cty Hwy Dept \$3,788.80; R&T \$59,906.59; Share Corp \$2,341.82; Tioga Hardware \$771.80; Tioga Parts Supply \$851.89; Tioga Tribune \$1,169.44; Tracker Products \$1,500.00; Uline \$1,004.16; Wanda Bagley \$1,287.50; Westlie Motor \$123.24; Verizon \$841.71; Visa \$1,679.86; Mid Dakota Clinic \$55.00; The Radar Shop \$112.50

Bugbee made a motion to approve City Bills for January 2020, second by Weflen. Call: Ayes; Christianson, Bugbee, Weflen

7. End of Year 2019 – Salinas handed exhibit to Commission Board of End of Year report for 2019 transfers and adjustments.

Bugbee made a motion to approve End of Year report for 2019 transfers and adjustments, second by Christianson. Call: Ayes; Christianson, Bugbee, Weflen

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Bugbee, second by Weflen at 7:45 p.m. call: Ayes; Christianson, Bugbee, Weflen, McClelland

The next meeting of the City of Tioga Commission Meeting is scheduled for Tuesday February 18, 2020 at 6:00 pm for Public Hearing and at 7pm for a regular Commission Meeting, to be held at the Tioga City Hall.

Drake McClelland, City Commission President

ATTEST:

Abby Salinas, City Auditor