

CITY OF TIOGA
City Commission Meeting Minutes
March 4, 2019

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on March 4, 2019, at the Tioga City Hall, by the president of the Tioga City Commission Drake McClelland.

PRESENT: Drake McClelland, Tim Christianson, Heather Weflen, and Abby Salinas
ABSENT: Natalie Bugbee, Tim Sundhagen and Elizabeth Pendlay
GUEST: Dan Larson, Austin Alexander, Aaron Hooyer, Monique Lopez, Corey Murphy, Jacob Orledge, Steve Eberle

Weflen made a motion to approve the minutes of 02-19-2019, second by Christianson. Roll Call: Ayes; Christianson, Weflen, McClelland

Commissioners Reports:

Christianson: Advised Commission Board that a new meter was placed at the park and he will be reviewing new meter numbers and comparing them with the old meter numbers. Discussions will be held later regarding park meter topic.

Bugbee: Absent.

Sundhagen: Absent, however Police Chief Corey Murphy advised Commission Board that he will be taking 6 weeks leave for surgery and Sergeant Josh Nelson will be in charge until his return at which point, he will be on light duty. Police Chief Corey Murphy also handed exhibit to Commission Board of his resignation letter effective May 31, 2019 for their review. Discussions held.

Weflen made a motion to accept Resignation Letter from Corey Murphy as Police Chief effective May 31, 2019, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland
Salinas handed exhibit of CMAR GMP contract with FCI to build the new Tioga Police Station.

Weflen made a motion to approve the signing of the contract for CMAR GMP with FCI to build the new Tioga Police Station, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland

Weflen: Advised Commission Board and the people of Tioga that the vehicles left out on the streets need to be put away to ensure the City streets are cleaned properly. Weflen also advised that the old grader will need parts.

McClelland: Salinas handed Commission Board an exhibit of a proposal for a copier at the Community Center for their review and consideration.

Christianson made a motion to approve the proposal for a new copier at the Community Center in the amount of \$2,707 with a monthly service agreement, second by Weflen. Call: Ayes; Christianson, Weflen, McClelland

McClelland also advised that Rath and Mehrer have completed the City's audit and advised City Auditor that interest in CD's and Money Market accounts have changed and it would be in the City's best interest to consider opening short term to receive higher earnings for money in City's account. Discussions held.

Christianson made a motion for City Auditor Salinas to seek out and acquire best interest-bearing investment accounts for the City of Tioga, second by Weflen. Call: Ayes; Christianson, Weflen, McClelland

Modifications/Approval of Agenda:

Weflen made a motion to approve agenda for Commission Board Meeting as is, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland

Old Business:

1. Legal – None
2. Ackerman-Estvold: Steve Eberle – Updates given to Commission Board on TAP 2018 and TAP 2019. Working on easements for TAP 2019. Other projects currently working on for Tioga are planning and Zoning, Tioga Spec Book, Water Tower. Alexander handed an exhibit of the Programmatic CatEx agreement for the TAP 2019 project.
Weflen made a motion to approve the Programmatic CatEx agreement for the TAP 2019 project, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland
3. Graham Construction- Aaron Hooyer – Advised Commission Board of status at the Community Center. McClelland informed Hooyer that all constructions items and materials needed to be cleaned up at the site including the roof top. Discussions held.

New Business:

4. Payroll - Salinas handed exhibit to Commission Board of payroll of 02-22-2019 for review and consideration.
Christianson made a motion to approve payroll for 02-22-2019, second by Weflen. Call: Ayes; Christianson, Weflen, McClelland
5. Financials – Salinas handed exhibit to Commission Board of Financials for January and February 2019 for their review and consideration.
Weflen made a motion to approve Balance Sheet for January 2019, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland
Christianson made a motion to approve Fund Summary for January 2019, second by Weflen. Call: Ayes; Christianson, Weflen, McClelland
Christianson made a motion to approve Balance Sheet for February 2019, second by Weflen. Call: Ayes; Christianson, Weflen, McClelland
Weflen made a motion to approve Fund Summary for February 2019, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Weflen, second by Christianson at 7:43 p.m. call: Ayes; Christianson, Weflen, McClelland

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday March 18, 2019 at 7:00 p.m., to be held at the Tioga City Hall.

Drake McClelland, City Commission President

ATTEST:

Abby Salinas, City Auditor