

CITY OF TIOGA  
City Commission Meeting Minutes  
March 3, 2025  
[Commission Meeting 3-3-2025 - YouTube](#)

A meeting of the City Commission of the City of Tioga was called to order at 7:01 pm on March 3, 2025, at the Tioga City Hall, by the City Commission President Brett Rieniets.

**Present:** Brett Rieniets, Kyle Ralston, Jaden Iverson, Jessica Sandberg, Steven Dye, and Elizabeth Pendlay.

**Absent:** Ronica Pederson

**Guest:** Patrick Carabello (Brosz Engineering), Josh Reiner (Moore Engineering), Chief Josh Nelson (Tioga PD), Cody Normark, Dan Larson, Traci Papineau, David Sting (FCI Constructors).

**Pledge of Allegiance:**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**Minutes:**

Exhibit of Commission Meeting minutes for February 18, 2025 was presented to the commission for their review and consideration.

**Ralston made a motion to approve the Commission Meeting minutes of February 18, 2025 with no errors or omissions, second by Dye.**

**Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.**

**Commissioners Reports:**

**Street:** Ralston advised he has been working with the tree committee about grant applications, login credentials for grants, and has an applicant for the open tree committee seat. Ralston discussed walking path conditions at the Tioga dam related to snow accumulation.

**Finance Portfolio:** No updates.

**Police Portfolio:** No updates.

**Water Portfolio:** Dye advised he has been working on lagoon quotes.

**Commission President Portfolio:** No updates.

**Modification(s) and/or Approval of Agenda:**

Rieniets requested approval to modify the agenda to add Tree Committee Applicant as Old Business #4, add Airport Board Seat as New Business #7, add Line Locator Purchase as New Business #8, add Special Alcohol Sale Permit as New Business #9.

**Sandberg made a motion to approved the modified agenda with the additions, second by Ralston.**

**Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.**

### **Old Business:**

**1. Legal Report:**

Pendlay presented minor updates on South Main St litigation noting step advancement expected in late May and trial in September.

**2. Engineer Report:**

No updates.

Ralston: Inquiry about the proposed drainage project on the SW portion of town.

Reiner: Currently working on an updated ordinance recommendation for minimum culvert sizes.

Rieniets: Inquiry about softball field relocation progress and timelines.

Reiner: Updated that the project is in the permit processing phase.

**3. Papineau Insurance: City of Tioga Property Insurance:**

Traci Papineau advised the board that our insurance policy is billed annually. The updated insurance quote is inclusive of reconstruction estimates. Papineau requested approval to increase the value of coverage by roughly \$10mm. The total coverage would insure \$36mm of property with a premium of \$36k per year.

**Iverson made a motion to increase the reconstruction cost of the properties to the recommended annual increase of \$12,640 and add the new properties listed to the quote, second by Dye.**

**Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.**

Pendlay: Inquiry on possibility of a blanket policy.

Papineau: A blanket policy could present an opportunity of an additional 25% valuation of building value if it is insured at reconstruction cost.

### **New Business:**

**4. Tree Committee Appointment:**

Ralston presented a LOI for the open tree committee seat.

**Ralston made a motion to approve Jason Steele as a member of the tree committee.**

**Roll Call: Ayes; Ralston, Iverson, Dye. Abstain; Sandberg.**

**5. Triangle Electric Quote for Lift Station:**

Dye presented a quote to install an explosion proof heater in the lift station for \$16,299.44.

Rieniets requested that we gather more quotes because the winter season is behind us. Dye said they have had issues getting additional quotes. Rieniets said he would reach out to other electrical companies in the area over the next two weeks.

**No motion made.**

**6. Community Center Expansion PCO's - #25, #26, #27:**

FCI presented PCO #25 for power and data additions.

Rieniets: Asked FCI to explain to the board what the contractors contingency budget means to the owners.

FCI: Explained that the contingency budget is built into the budget to either make the building better or overcome issues missed during design. Unused contingency dollars are returned to the owner. Further discussion held.

**Iverson made a motion to approve PCO #25 for additional data and power in the amount of \$2,984.00, second by Sandberg.**

**Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye**

FCI presented PCO #26 for an antifreeze loop on the fire suppression system.

Ralston: Inquired about the additional piping footage estimate. Further discussion held.

**Ralston made a motion to approve PCO #26 in the amount of \$6,399.00, second by Sandberg.**

**Roll Call: Ayes; Ralston, Iverson, Dye, Sandberg, Dye.**

FCI presented PCO #27 for a pullout garbage bin to replace the proposed dishwasher.

Rieniets: Inquired about costs on design options.

Discussion held.

**Ralston made a motion to table PCO #27 until more information is collected, second by Dye.**

**Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**

**7. TAA Board Seat Advertisement:**

**Sandberg made a motion to approve the advertisement for the open board seat for 2 weeks, second by Ralston.**

**Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**

**8. Line Locator / Metal Detector Purchase:**

**Dye made a motion to approve the purchase a new line locator for \$639.00, second by Ralston.**

**Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**

**9. Special Alcohol Sales Permit:**

**Ralston made a motion to approve the special permit to sell alcohol at the Tioga Country Club, second by Iverson.**

**Ralston amended his motion to approve the liquor license for the Tioga Country Club, second by Iverson.**

**Roll Call: Ayes; Ralston, Iverson, Sandberg, Dye.**

**Consent Agenda:**

**10. Bills for February 2025:**

Exhibit presented to Commissioner Board for their review and consideration for February 2025 Bills.

**11. Payroll February 21, 2025:**

Exhibit presented to Commissioner Board for their review and consideration of Payroll for February 21, 2025.

**With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Ralston, second by Sandberg at 7:49pm.**

**Roll call: Ayes; Ralston, Iverson, Sandberg, Dye.**

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday, March 17, 2025, at 7:00pm, to be held at the Tioga City Hall.

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Brett Rieniets, Tioga Commission President

ATTEST:

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Ronica Pederson, Tioga Interim City Auditor