

CITY OF TIOGA
City Commission Meeting Minutes
April 3, 2023
<https://youtu.be/KIdE0Ule7O8>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on April 3, 2023, at the Tioga City Hall, by the City Commission Vice President Larry Maize.

PRESENT: Kevin Litten, Tim Christianson, Shawn Travis, Jessica Sandberg-Steele, Larry Maize, Elizabeth Pendlay, Abby Salinas
ABSENT: None
GUEST: Jacob Orledge, Judy Odegaard, Dan Larson, Wayne Knutson, Josh Nelson, Chelsy Weisz, Joel Shaffett, Richard Schmidt, Josh Reiner, Nathen Germundson, Rick Farrow

Christianson made a motion to approve the Commission Minutes of March 20, 2023, regular Commission Meeting with a correction to remove Shawn Travis's name from the absent line because he attended meeting, second by Sandberg. Roll Call: Ayes; Christianson, Travis, Sandberg, Maize

Commissioners Reports:

Christianson: Advised Commission Board that there was a water break in our water depot building that connected to Braun Trucking, the line has been fixed.
Travis: None
Steele: None
Maize: None
Litten: None

Modifications/Approval of Agenda:

Sandberg made a motion to remove from agenda #1 Legal Update and remove #3 Tax Equalization and add under new business #6 Advertise for Appointed Members for Special Assessment Committee (for Pine Ridge) and # 7 Shooting Range then approve agenda as stated, second by Travis. Call: Ayes; Christianson, Travis, Sandberg, Maize

Old Business:

1. Moore Engineering: Reiner – Reiner gave update to the Commission Board on South Main Street Reconstruction, NE Reconstruction phase 2, Tioga Dam Action Plan, Tioga Dam, 2023 Water, Sewer and Street Reconstruction, KSI Water and Sewer Extension, Pine Ridge Subdivision and Tioga Soccer Field Design and floodway Modeling.

New Business:

2. PT Seasonal Vacancy - Salinas advised Commission Board that she is seeking permission to advertise and hire for the open summer seasonal position that helps with landfill and watering main street plants.
Sandberg made a motion to advertise and hire the summer seasonal position, second by Maize. Call: Ayes; Christianson, Travis, Sandberg, Maize
3. Estimate for New Shredder and Copier at City Hall – Salinas handed exhibit to Commission board for their review and consideration of a new shredder and copier at City Hall from Advance Business Methods in the amount of \$11,085.30. Discussions held.
Travis made a motion to approve the estimate from Advance Business Methods in the amount of \$11,085.30, second by Maize. Roll Call: Ayes; Christianson, Travis, Sandberg, Maize

4. Estimate for New Light Pole on Main Street – Salinas handed exhibit to Commission board for their review and consideration for a new light pole on Main Street from Edling Electric in the amount of \$12,500.

Christianson made a motion to approve the estimate from Edling Electric in the amount of \$12,500, second by Sandberg. Roll Call: Ayes; Christianson, Travis, Sandberg, Maize

5. Resolution 2023-04 Removal of Staff from Municipal Account - BE IT RESOLVED, by the City Commission of the City of Tioga, Williams County, North Dakota: A RESOLUTION TO MODIFY THE SIGNATURE CARDS FOR THE CITY OF TIOGA MUNICIPAL COURT BANK ACCOUNT. Whereas; the City of Tioga, Williams County, North Dakota, is a municipal corporation, organized and existing under the laws so the State of North Dakota; Whereas; in order to facilitate the order processing of City of Tioga business the City Auditor has requested that Abby Salinas (Auditor), Darci Grosche (Administrative Assistant), and Jessica Sandberg (Police Commissioner) be listed as signers on the City of Tioga Municipal Court Account and that Chelsy Weisz be removed from said signature card effective April 3, 2023. Now, therefore, the City Commission approves the removal of Chelsy Weisz from the City of Tioga Municipal Court Bank Account.

Christianson made a motion to approve Resolution 2023-04 Removal of Staff from Municipal Court, second by Maize. Roll Call: Ayes; Christianson, Travis, Sandberg, Maize

6. Special Assessment Board – Salinas advised Commission Board that she is seeking permission to advertise for Special Assessment Committee Members, 6-year term, must live with in the City and own a home.

Sandberg made a motion to advertise for Special Assessment Committee Members, 6-year term, must live within the City and own a home, second by Maize. Call: Ayes; Christianson, Travis, Sandberg, Maize

7. Gun Range – Josh Nelson Police Chief – Advised Commission Board that he is seeking a new location for the gun range that will not be close to homes and the future walking path. Nelson also advised Commission Board that he has spoken with Nathan Germundson, President of the Fire and Ambulance Board, regarding the possibilities of joining with them to make a combined training location. On the Police side the facility would be used for gun range, trainings, indoor winter trainings and simulations. Germundson stated that on the fire and ambulance side it would be used for mock burning simulations and other outdoor types of trainings that can't be completed at local facilities they currently have. Nelson wanted to get input on this new direction. Discussions held.

Consent Approval:

8. Special Liquor License Application – Salinas handed exhibit to Commission Board for their review and consideration of Special Liquor License Application Model Tavern for Wedding dance on 04-29-2023.
9. Local Charity Permit Application – Salinas handed exhibit to Commission Board for their review and consideration of a local charity permit application from Tioga Lion's Club for raffle.
10. Payroll 03-22-2023 - Salinas handed exhibit to Commission Board for their review and consideration of payroll for 03-22-2023.
11. Bills for March 2023- Salinas handed exhibits to Commission Board for their review and consideration of Bills for March 2023.

Mazie made a motion to approve the consent agenda that consists of Special Liquor License Application Model Tavern for Wedding dance on 04-29-2023, a local charity permit application from Tioga Lion's Club for raffle, Payroll for 03-22-2023 and the City Bills for March 2023, second by Sandberg. Call: Ayes; Christianson, Travis, Sandberg, Maize

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Mazie, second by Sandberg at 7:31p.m. call: Ayes; Christianson, Travis, Sandberg, Maize.

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday April 17, 2023, at 7:00 p.m., to be held at the Tioga City Hall.

Kevin Litten, Tioga Commission President

ATTEST:

Abby Salinas, Tioga City Auditor