

**CITY OF TIOGA**  
City Commission Meeting Minutes  
July 5, 2017  
Unofficial

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on July 5, 2017, at the Tioga City Hall, by President of the City Commission Drake McClelland.

PRESENT: Drake McClelland, John Grubb, Tim Sundhagen, Heather Weflen and Abby Salinas  
ABSENT: Todd Thompson and Elizabeth Pendlay  
GUEST: Marcus White, Dan Larson, Chris Hageman, Austin Alexander, Jeff Moberg, Corey Murphy, Mia Lefever, Angela Layton

**Grubb made a motion to approve the minutes of June 19, 2017, second by Sundhagen Roll Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

**Commissioners Reports:**

McClelland: Administered Oath of office to Mia Lefever the new Police Officer for the City of Tioga. Start date for new Officer will be effective July 6, 2017.

Grubb: Advised Commission Board that there was a water main break on Benson, Front and 1<sup>st</sup> Street; he also advised Commission Board and Constituents that City will be conducting a water and sewer rate study to raise rates soon.

Sundhagen: Would like to thank all the Volunteers that assisted during the Freedom Fest. Advised Commission Board that the new ambulance building was turned over to the Tioga Fire and Ambulance Board and is fully functional. Sundhagen also advised that the 2<sup>nd</sup> hire will be presented on July 17, 2017 and will start on August 1, 2017. Sundhagen updated Commission Board on the gopher issue in the City Park, USDA gave solution to get rid of gophers but because it is poisonous gas they will require City Park to be closed for 48 hours, discussions held.

Thompson: Absent

Weflen: Would also like to thank all the Volunteers for all their hard work during all the new events and even putting up and taking down the tent, also advised Commission Board that chemicals for dust control were put down on streets and maintenance was needed for the street sweeper.

**Modifications/Approval of Agenda:**

**Sundhagen made a motion to approve agenda with additions to agenda item 5 and 6, Second by Grubb. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

**Old Business:**

1. Legal – No updates.
2. Ackerman-Estvold: Chris Hageman – Advised Commission Board on the progress in Annabelle, handed exhibit to Commission Board of Pay Application #1 from Bechtold Construction in the Amount of \$164,716.50.

**Weflen made a motion to approve pay application #1 from Bechtold Construction for the amount of \$164,716.50, Second by Grubb. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

Hageman also advised Commission Board that they are working on easements for Annabelle with City Attorney also informed Commission Board that there is a roundabout in the Annabelle Subdivision and it's not marked to define if street is a 2 way lane or a one way, discussions held. Commissioners agreed to drive to the subdivision and see the roundabout then discuss at next Commission meeting. Hageman also advised Commission Board that contract documents are in process for the lift station, warranty items for

Welo are being completed, and other projects that Ackerman is currently working on; 67<sup>th</sup> St, ND DOT Special Road Fund, the TAP grant awarded for sidewalk safety, Planning and Zoning maps and erosion happening next to Braun.

3. AE2S: Abby Salinas – Advised Commission Board that all items on punch list for Water Tower are completed and handed exhibit of final inspection and acceptance of water tower.

**Grubb made a motion to accept Final inspection and acceptance of Water Tower, Second by Grubb. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

Salinas handed exhibit of payment application #17 from landmark in the amount of \$32,560.00 for work completed to water tower

**Sundhagen made a motion to pay payment application #17 from Landmark in the amount of \$32,560.00, Second by Grubb. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

Salinas handed exhibit of payment application #18 from landmark in the amount of \$133,582.75 for work completed to water tower

**Grubb made a motion to pay payment application #18 from Landmark in the amount of \$133,582.75, Second by Sundhagen. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

4. Graham: Abby Salinas – Advised Commission Board that there are no new updates at this time.

**New Business:**

5. Liquor License Renewal Applications - Salinas handed Commission Board exhibit of Liquor License Renewal Application from JK Foods for off sale

**Grubb made a motion to approve Liquor License Renewal Application from JK Foods for off sales, second by Sundhagen. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

Salinas handed Commission Board exhibit of Liquor License Renewal Application from Main Stay Suites for on sales

**Grubb made a motion to approve Liquor License Renewal Application from Main Stay Suites for on sales, second by Sundhagen. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

6. Special Liquor License Permits Applications – Salinas handed Commission Board Special Liquor License Permit Application from Model Tavern for street dance on August 5, 2017

**Weflen made a motion to approve special liquor license permit application from Model Tavern for Street Dance on August 5, 2017, second by Sundhagen. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

Salinas handed Commission Board Special Liquor License Permit Application from JK Foods for Wine Tasting on August 5, 2017

**Grubb made a motion to approve special liquor license permit application from JK Foods for Wine Tasting on August 5, 2017, second by Sundhagen. Call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

**With no further business the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Weflen second by Grubb at 8:37 p.m. call: Ayes; Grubb, Sundhagen, Weflen, McClelland**

The next meeting of the City of Tioga is scheduled for Monday July 179, 2017 at 7:00 p.m., to be held at the Tioga City Hall.

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Drake McClelland, President of the City Commission

ATTEST:

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Abby Salinas, City Auditor