

CITY OF TIOGA
City Commission Meeting Minutes
August 20, 2018

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on August 20, 2018, at the Tioga City Hall, by the City Commissioner Natalie Bugbee.

PRESENT: Drake McClelland (on phone), Tim Christianson, Natalie Bugbee, Heather Weflen and Abby Salinas
ABSENT: Tim Sundhagen, Elizabeth Pendlay
GUEST: Dan Larson, Tyler Judkins, Traci Papineau, Austin Alexander, Steve Eberle, Wayne Grindy, Stephanie Nygaard, Randall Pederson, Mark Hove, Ron Westby, Ryan Mickelson, Marguerite Grindy, Bob Anderson, Neil Rudnick, Rodger Olson, Roger Blesturd, Austin Rollag, Aaron Hooyer

Christianson made a motion to approve the minutes of August 06, 2018 with a change on the date from July 16, 2018 to August 06, 2018, second by Weflen. Roll Call: Ayes; Christianson, Weflen, McClelland, Bugbee

Commissioners Reports:

Christianson: None
Bugbee: None
Sundhagen: Absent
Weflen: None
McClelland: None

Modifications/Approval of Agenda:

Weflen made a motion to approve the agenda for August 20, 2018 as is, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland, Bugbee

Old Business:

1. Legal – Stephanie Nygaard – Advised Commission Board that they have reviewed the contracts for the New Police Department and are waiting on other information. Discussions held.
2. Ackerman-Estvold: Austin Alexander – Informed Commission Board of the status for final walk through on Simons Addition and the total cost to add and fix all missing and broken sidewalks to the project. Handed exhibit of change order #4 in the amount of \$96,021.85 from BEK Consulting.
Weflen made a motion to approve change order #4 in the amount of \$96,021.85 for adding new sidewalks to the Simons addition project from BEK Consulting, second by Christianson. Call: Ayes; Christianson, Weflen, McClelland, Bugbee
Alexander also handed change order #5 in the amount of \$3,675.00 to correct water services for a property from BEK Consulting.
Christianson made a motion to approve change order #5 in the amount of \$3,675.00 to correct a water service line to a property from BEK Consulting, second by Weflen. Call: Ayes; Christianson, Weflen, McClelland, Bugbee
Alexander also gave updates on Annabelle warranty work, the TAP Program, Planning and Zoning and survey stakes at the park.
3. Graham Construction- Austin Rollag – Informed the Commission Board of the status for the Community Center construction, discussions held.
McClelland no longer on the phone.

New Business:

4. Planning & Zoning – Larson handed an exhibit to Commission board of a Final Plat from Wayne Knutson. Planning and Zoning Committee advised Commissioner Board that they have reviewed zoning map and recommend approval. Discussions held.

Weflen made a motion to approve the Final Plat from Wayne Knutson, second by Christianson. Call: Ayes; Christianson, Weflen, Bugbee

Larson handed an exhibit to Commission board of a building permit application from Tioga Hospital to build a pole barn to protect assets such as; Shuttle Bus and equipment. Planning and Zoning Committee advised Commissioner Board that they have reviewed Building application and recommend approval. Bob Anderson asked Commission Board to reconsider approval of the application because the height of the pole barn is too tall and blocks the view of the new Zion Lutheran Church Building site and it does not match the nice new building structures that are going up around the City or to consider at least postponing the motion until both parties have time to negotiate. Anderson also stated that Planning and Zoning Board Members were unsure of how to vote and passed the issue to the Commission Board and that the City needs to add height restrictions to the Planning and Zoning Ordinances. Wayne Grindy stated that he would like to negotiate a relocation of the structure or lowering the height of the building. Randy Pederson states site location, height and cost were taken into consideration. Larson stated that this building is within the Tioga Hospital property and meets all regulations. Discussions held.

Christianson made a motion to table the Building Permit Application from Tioga Hospital for a new pole barn till next Commission Meeting, motion dies due to no second.

Weflen made a motion to approve the Building Permit Application from Tioga Hospital for a new pole barn to house hospital equipment, second by Bugbee. Call: Ayes; Weflen, Bugbee Nays; Christianson

Weflen asked that Tioga Hospital work and communicate with Zion Lutheran Church to help make the process easier on both parties.

Larson also advised Commission Board that he is working with legal Counsel for possible condemnation of an old house. Discussions held.

5. EDC Presentation – No Show
6. Visitor Promotion Applications – Salinas handed exhibit of Visitor Promotion Application in the amount of \$5,000.00 from Farm Festival Committee for the Farm Festival Community Event to be held at the Tioga High School in September. Visitor Promotion Committee advised Commission Board that they have reviewed and recommend approval.

Christianson made a motion to approve the Visitor Promotion Application in the amount of \$5,000.00 from the Farm Festival Committee for the Farm Festival Community Event in September, second by Weflen. Call: Ayes; Christianson, Weflen, Bugbee

7. Gaming Application – Salinas handed exhibit from Mule Deer Foundation for a gaming site authorization application for raffles to be held August 27, 2018 at the Tioga Theater Hall.

Weflen made a motion to approve the Gaming Site Authorization Application from the Mule Deer Foundation for Raffles, second by Christianson. Call: Ayes; Christianson, Weflen, Bugbee

8. Circle Sanitation – Salinas handed exhibit of contract with Circle Sanitation and explained that currently anyone with a second tote for garbage is only charged \$3.00 but the City will be taking a loss starting October with the new contract as the price of a second tote has gone up but the Cities have remained the same.

Christianson made a motion to raise rate for the second garbage tote in the amount of \$4.00 for years 1-3, and \$4.50 for years 4-5, second by Weflen. Call: Ayes; Christianson, Weflen, Bugbee

9. Payroll - Salinas handed exhibit to Commission Board of payroll for 08-20-2018,
Weflen made a motion to approve payroll for 08-20-2018, second by Christianson. Call: Ayes; Christianson, Weflen, Bugbee

10. Bills – Salinas handed exhibit to Commission Board of bills for August 2018.

Weflen made a motion to approve August 2018 bills, second by Christianson. Call: Ayes; Christianson, Weflen, Bugbee

11. Financials - Salinas handed exhibit to Commission Board of City of Tioga Financials for July 2018,
Christianson made a motion to approve Balance Sheet for July 2018, second by Weflen. Call: Ayes; Christianson, Weflen, Bugbee
Weflen made a motion to approve Fund Summary for July 2018, second by Christianson. Call: Ayes; Christianson, Weflen, Bugbee

With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Weflen, second by Christianson at 9:02 p.m. call: Ayes; Christianson, Weflen, Bugbee

The next meeting of the City of Tioga Commission Meeting is scheduled for Tuesday September 4, 2018 at 7:00 p.m., to be held at the Tioga City Hall.

Natalie Bugbee, City Commission

ATTEST:

Abby Salinas, City Auditor