

**CITY OF TIOGA**  
City Commission Meeting Minutes  
December 4, 2023  
<https://youtu.be/zUWTh4veplw>

A meeting of the City Commission of the City of Tioga was called to order at 7:00 pm on November 20, 2023, at the Tioga City Hall, by the City Commission President Kevin Litten.

PRESENT: Kevin Litten, Tim Christianson, Larry Maize, Jessica Sandberg, Elizabeth Pendlay (Zoom), Abby Salinas

ABSENT: Shawn Travis

GUEST: Judy Odegaard, Josh Reiner, Dan Larson, Chuck Stewart, Nathan Zochert, Norma Brilz, Scott Grosche, Darci Grosche, Laura Jean Rosencrans, Cristin Bohlman, Haley Felber, Sandy Clark, Patti Beck, Claudia Tande, Raphael Salinas, Matt Lienz, Jeremy Wallin, Deon Iverson, Barry Ramberg, Joshua Nelson, Shanna Nelson, Neil Nelson, Wayne Grindy, Leon Moe, Johan Engelbert, Ronica Pederson, Linda Baatrup, Doug Baatrup, Curtis Bugbee, Natalie Bugbee, Randi Raan, Sam Juma, Kevin Hove, Richard Weyerman, Robert Harms, Roxanna Uhlich, Henry Rieniets, Jennifer Wonser, Pete Wonser, Joel Shaffett, Chelsy Weisz, Bob Anderson, Ricky Raan, Richard Schmidt, Cody Normark, Wendy Lenzen, Richard Pressnall, Gloria Grossman, June Brostuen, Jerol Gohrick, Linda Weyrauch, Steve Holt, Ben Johnson, Dan Larson, Shelly Johnson, Kambree Johnson, Mercedes Travis, Ava Wallin, Cheryl Hayes, Chyenne Hays, Payton Raan, Sara Johnson, Sara Wagner,

**Pledge of Allegiance:** I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**Christianson made a motion to approve the Commission Minutes of November 15, 2023 Special Meeting, the Commission Minutes for November 20, 2023 Public Hearing, the Commission Meeting for November 20, 2023 and the Commission Minutes for November 29, 2023 Special Meeting with no errors and omissions, second by Maize. Roll Call: Ayes; Christianson, Sandberg, Maize**

**Commissioners Reports:**

Christianson: None

Travis: Absent

Sandberg: None

Maize: None

Litten: Advised Commission Board that Employee Evaluations are due December 15, 2023.

**Modifications/Approval of Agenda:**

**Sandberg made a motion to approve the December 4, 2023 agenda as written, second by Maize. Call: Ayes; Christianson, Sandberg, Maize**

**Old Business:**

1. Legal – Pendlay – Advised Commission Board of projects she is currently working on with the City and reviewed the contract for Select Water Solutions which is on the agenda.
2. Community Center Update – Haley Felber – Advised Commission board on status of Community Center Committee meetings and explained the need for the expansion. Handed exhibits to Commission Board for their review and consideration and gave presentation of the 2 Community Center options with pricing. Commission Board stated they will circle back to this agenda item because they haven't had the opportunity to review options.

3. Estimate for Ditch Grading and Cleanout between Dakota and Main Street on 67<sup>th</sup> – Salinas handed Commissioner an exhibit for their review and consideration of an estimate for ditch grading and clean out between Dakota and Main Street on 67<sup>th</sup>. Discussions held.  
**Christianson made a motion to approve the estimate from Esterholm in the amount of \$8,060 for the ditch grading and clean out between Dakota and Mainstreet on 67th, second by Maize. Roll Call: Ayes; Christianson, Sandberg, Maize**
4. Hosting a Special Election/Robert Harms – Harms advised the Commission Board that he would like the Commission Board to consider Hosting a Special Election. Discussions held.

**New Business:**

5. Select Water Solutions – Salinas handed exhibit to Commission Board for their review and consideration of a contract with Select Water Solution for the lease of land to lay down a water line for 45 to 60 days with payment. Salinas stated that Moberg walked property with Select Water Solutions employee and recommends approval. City Attorney Pendlay has reviewed contract and states it is in order.  
**Christianson made a motion to approve the signing of contract with Select Water Solutions to allow a temporary water line to cross City of Tioga land, second by Sandberg. Call: Ayes; Christianson, Sandberg, Maize**
6. Back the Blue – Police Chief Josh Nelson – Handed Exhibit to the Commission Board of the Back the Blue Grant funds that Nelson will disburse to Police Officers as a retention Bonus.  
**Sandberg made a motion to approve the disbursement of Back the Blue grant funds as a retention bonus. Each officer is to receive \$2,600 and the remainder \$1,423 shall be used as a hiring incentive bonus, second by Maize. Call: Ayes; Christianson, Sandberg, Maize**
7. R & T – Board Appointment – Salinas advised the Commission Board that Christianson’s Appointment to the R&T Board has expired and they will need to make a decision on weather to place a new member on the R&T Board to represent Tioga or to keep Christianson on the R&T Board. Discussions held.  
**Sandberg made a motion to reappoint Tim Christianson on the R&T Board, second by Maize. Call: Ayes; Sandberg, Maize Abstained; Christianson**
8. R&T Raise in Water Rates – Christianson updated Commission Board and City of Tioga Constituents that R&T has had to raise the water rates in Tioga which will affect the cost of City Water Rates however if the Commission Board decides to pay off water and sewer loan then the City will not be penalized by bank and will not have to raise the water rates for Tioga. The discussion on paying off the bank loan can be reviewed in a few months. If R&T raised rates further in the future then the City will have to raise rates.

**Consent Approval:**

9. Pledge Holdings as of November 27, 2023 – Salinas handed exhibit to Commission Board for their review and approval of Bank of Tioga Pledge Holdings as of November 27, 2023.
  10. Bills for November 2023 – Salinas handed exhibit to Commission Board for their review and consideration of bills for November 2023.  
**Maize made a motion to approve the consent agenda that consists of Pledge Holdings as of 11-27-2023 and bills for November 2023, second by Sandberg. Call: Ayes; Christianson, Sandberg, Maize**
- Christianson made a motion to table the Community Center layout options until the next Commission meeting on December 18, 2023, at 7pm, Second by Maize. Call: Ayes; Christianson, Sandberg, Maize**

**With no further business, the meeting of the Tioga City Commission was adjourned by unanimous vote moved by Maize, second by Sandberg at 8:31 p.m. call: Ayes; Christianson, Sandberg, Maize.**

The next meeting of the City of Tioga Commission Meeting is scheduled for Monday December 18, 2023, at 7:00 p.m., to be held at the Tioga City Hall.

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Kevin Litten, Tioga Commission President

ATTEST:

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Abby Salinas, Tioga City Administrator/Auditor