



Erosion Control Plan Application Checklist

Project Name: _____

Developer Name: _____

Engineer Name: _____

Does the project require a Site Plan Review? Yes No

Does the project create greater than 1 acre of disturbance*? Yes No

*Disturbance is defined as: any land alterations that may result in soil erosion, sedimentation, or change in runoff, including, but not limited to, removal of ground cover, grading, excavating, and filling of land. Activities directly related to agricultural tiling are not included.

If either of these questions is checked “yes”, the project requires an Erosion Control Plan, including completed checklist below and all required submittal items.

If both questions are checked “no”, submit with only the information above completed. Developer is still encouraged but not required to implement erosion control Best Management Practices.

	Included	Not Included
1.0 Design Requirements		
1.1 Limit sediment runoff from the site by use of perimeter controls on downslope portions of the site (e.g. silt fence, and/or inlet protection (if storm sewer inlets are within 100 feet of the site);		
1.2 Limit sediment tracking onto public roadways and approach to clean the roadways if excessive sediment is tracked onto the roadway;		
1.3 Limit channelized erosion in ditches, swales, and detention basins;		
1.4 Limit channelized erosion along roadways that will be constructed while the roads are at subgrade (can form temporary channelized flow paths); and		
1.5 Restore and stabilize the site.		

	Included	Not Included
2.0 Drawing Contents		
2.1 Location Map (1"=1000' scale)		
2.2 Site Plan including the information below (Scale not greater than 1"=200')		
2.3 Property Lines		
2.4 Natural and Artificial Water Features		
2.5 100-Year Floodplain and/or Floodway		
2.6 NWI Wetland Boundaries (delineated, if available)		
2.7 Existing Contours to 100 feet past property line (2-foot maximum interval), also list data source and vertical datum		
2.8 Existing Impervious Area		
2.9 Existing Culvert Sizes and Lengths		
2.10 Proposed Disturbance Limits		
2.11 Proposed Contours (same interval as existing)		
2.12 Proposed Impervious Area		
2.13 Proposed Culvert Sizes and Lengths		
2.14 Show locations of erosion control BMPs on the Erosion Control Drawing.		

2.15	Provide details of the erosion control BMPs in the Drawing Set for the project or refer to readily available standards.		
2.16	Include cover type (e.g. mulch, erosion control mat, etc.) and seeding type/rates. If mulch is proposed, describe approach (e.g. crimping, tackifier) to reduce the potential for mulch blowing away.		
2.17	Show minimum inspection and maintenance requirements on the Drawings or refer to readily available standards.		

		Included	Not Included
3.0	Report Contents		
3.1	Narrative Describing the proposed project.		
3.2	Provide an overall construction schedule for the project outlining project start and end dates as well as key project milestones.		
3.3	Provide a general description of where excess materials (such as topsoil) will be disposed, e.g. on-site stockpiles or hauled-off site. If excess materials will be hauled-off site, provide a location (if known) and general guidelines for disposal and stabilization, if appropriate.		
3.4	Submit certification that a Notice of Intent has been or will be submitted to the North Dakota Department Health.		
3.5	Submit verification that coverage under the North Dakota General Construction Permit has been granted.		
3.6	List any other permits needed.		
3.7	Submit copies of any other permit applications/approvals (may be submitted separately).		